



OFFICE OF THE AUDITOR-GENERAL
Promoting Accountability in the Public Sector

**PRE-QUALIFICATION OF SUPPLIERS/CONTRACTORS/SERVICE PROVIDERS FOR
2015/2016 & 2016/2017 FINANCIAL YEARS**

1. The Office of the Auditor-General hereinafter referred as “Procuring Entity” intends to pre-qualify candidates for Supply and Delivery for Goods, Works and Services as follows:

CATEGORY A: SUPPLY OF GOODS

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
1.	OAG/A1/PRE/2015-2017	Supply of General Office Stationery	Special Groups
2.	OAG/A2/PRE/2015-2017	Supply, Delivery and Fitting of Office Carpets	Open
3.	OAG/A3/PRE/2015-2017	Supply of General Supplies (e.g Milk, sugar, cleaning materials, detergents, toiletries, etc)	Special Groups
4.	OAG/A4/PRE/2015-2017	Supply and Delivery of Office Furniture (Secretarial Chairs, Office Chairs, Tables, Work Stations and Executive Desks	Open
5.	OAG/A5/PRE/2015-2017	Supply and delivery of Office Equipment (Shredders, Metallic Filing Cabinets and Book Shelves)	Open
6.	OAG/A6/PRE/2015-2017	Supply and Delivery of Office Fittings and Furnishings	Open
7.	OAG/A7/PRE/2015-2017	Supply of Motor Vehicle Tyres, Tubes and Batteries	Open
8.	OAG/A8/PRE/2015-2017	Supply of Staff Uniforms	Open
9.	OAG/A9/PRE/2015-2017	Design, Production and Delivery of Information, Education and Communication (IEC) Materials and Publications	Open
10.	OAG/A10/PRE/2015-2017	Supply of Drinking Mineral Water	Special Groups
11.	OAG/A11/PRE/2015-2017	Supply of Newspapers, Periodicals and Magazines	Special Groups
12.	OAG/A12/PRE/2015-2017	Supply and Delivery of Hardware and Electrical Materials	Open
13.	OAG/A13/PRE/2015-2017	Supply of Electronics Equipment (Refrigerators, Microwaves, TV Sets, Water Dispensers and Air Conditioners)	Open
14.	OAG/A14/PRE/2015-2017	Supply and Delivery of Computers	Open

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
		(Desktops, Laptops, Tablets, Workstation Computers	
15.	OAG/A15/PRE/2015-2017	Supply of Toners, Cartridges and Other Consumables	Special Group
16.	OAG/A16/PRE/2015-2017	Supply and Delivery of Office Printers (Desktop, Heavy Duty Printers) and Scanners	Open
17.	OAG/A17/PRE/2015-2017	Supply and Delivery of Routers, Switches, Firewalls, Modems, LAN Wireless Devises, Network Monitoring Tools, Fibre Optics Termination Boxes, Patch Panels, Cord Organizers and Network Cabinets	Open
18.	OAG/A18/PRE/2015-2017	Supply, Delivery, Installation and Support of Microsoft Products	Open
19.	OAG/A19/PRE/2015-2017	Supply of Support of Oracle Server Products(Hardware Systems Oracle SPARC servers , Oracle Storage Systems etc)	Open
20.	OAG/A20/PRE/2015-2017	Supply, Delivery and Installation of Uninterruptible Power Supply (UPS), Automatic Voltage Regulators (AVR) and Power Stabilizers	Special Group
21.	OAG/A21/PRE/2015-2017	Supply, Delivery and Installation of Air Conditioning System	Open
22.	OAG/A22/PRE/2015-2017	Supply, Delivery and Installation of Fire Detection and Suppression Systems	Open
23.	OAG/A23/PRE/2015-2017	Supply, Delivery and Installation of IP-PABX and IP Telephone Systems.	Open
24.	OAG/A24/PRE/2015-2017	Supply, Delivery and Installation of Integrated Security Systems (IP Based, CCTV, Access Control)	Open
25.	OAG/A25/PRE/2015-2017	Supply, Delivery and Installation of Digital Conference Equipment (Overhead Mounted Screens and Projectors and Digital Sound System)	Open
26.	OAG/A26/PRE/2015-2017	Supply of ICT Spare Parts (Computers, Servers Storage and Networks)	Open
27.	OAG/A27/PRE/2015-2017	Supply of support of oracle server products (Software Systems Oracle Audit Vault, Oracle Database, OBIEE etc)	Open
28.	OAG/A28/PRE/2015-2017	Supply Delivery of Virtualization software, Licensing and Support	Open
29.	OAG/A29/PRE/2015-2017	Supply Delivery of Data loss protection hardware and software, Licensing and Support	Open
30.	OAG/A30/PRE/2015-2017	Supply Delivery of Data Recovery software, Licensing and	Open

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
		Support	
31.	OAG/A31/PRE/2015-2017	Supply Delivery of IT service management software, Licensing and Support	Open
32.	OAG/A32/PRE/2015-2017	Supply Delivery of IT Infrastructure, software Monitoring solutions software, Licensing and Support	Open

CATEGORY B : PROVISION OF SERVICES

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
1.	OAG/B1/PRE/2015-2017	Provision of Asset Tagging/Coding services	Special Groups
2.	OAG/B2/PRE/2015-2017	Provision of Travel and Air Ticketing Services – (IATA/ KATA registered firms only)	Open
3.	OAG/B3/PRE/2015-2017	Repair and Maintenance of Telephone Equipment, Fax Machines and PABX	Open
4.	OAG/B4/PRE/2015-2017	Provision of Outside Catering Services	Open
5.	OAG/B5/PRE/2015-2017	Repair , Support and Maintenance of Servers, Desktop Computers, Local Area Network, Printers, Copiers, Projectors and UPS units	Open
6.	OAG/B6/PRE/2015-2017	Provision of Fumigation and Sanitary Services	Special Groups
7.	OAG/B7/PRE/2015-2017	Repair and Maintenance of Air Conditioning and Refrigeration Equipment (National Construction Authority registered firms only)	Special Group
8.	OAG/B8/PRE/2015-2017	Provision of Interior Designs Decorations Services & Partitions	Open
9.	OAG/B9/PRE/2015-2017	Provision of Design and Printing Services (Diaries, Calendars, Newsletters and Reports)	Special Groups
10.	OAG/B10/PRE/2015-2017	Repair, maintenance and servicing of motor vehicles (CM&TE registered firms only)	Open
11.	OAG/B11/PRE/2015-2017	Provision of cleaning services (carpets, sofa sets, and curtains)	Special Groups
12.	OAG/B12/PRE/2015-2017	Provision of Courier Services	Open
13.	OAG/B13/PRE/2015-2017	Provision of Asset Valuation Services	Open
14.	OAG/B14/PRE/2015-2017	Provision of Car Hire and Taxi Services (State your geographical locations preferably Nairobi, Mombasa, Kisumu, Nakuru, Eldoret, Nyeri, Embu, Garissa Kakamega etc)	Open
15.	OAG/B15/PRE/2015-2017	Production of Documentaries	Open

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
16.	OAG/B16/PRE/2015-2017	Provision of Signage and Outdoor Advertising Services	Open
17.	OAG/B17/PRE/2015-2017	Maintenance of Integrated Security Systems (CCTV, Alarms and Access Control)	Open
18.	OAG/B18/PRE/2015-2017	Data Center Equipment Maintenance - Fire Suppression, Electrical Systems and related.	Open
19.	OAG/B19/PRE/2015-2017	Maintenance of Networks and Networking Equipment (Printers, Servers and System)	Open
20.	OAG/B20/PRE/2015-2017	Records Digitization Services	Open
21.	OAG/B21/PRE/2015-2017	Website Development and Maintenance	Special Groups
22.	OAG/B22/PRE/2015-2017	Supply and Maintenance of Conference Equipment	Open
23.	OAG/B23/PRE/2015-2017	Provision of Small Works (Building Maintenance, Renovations and Other Civil Works)	Open
24.	OAG/B24/PRE/2015-2017	Provision of Training Services on Staff Induction and Staff Sensitization on Office matters.	Open
25.	OAG/B25/PRE/2015-2017	Provision of IT Training Services	Open
26.	OAG/B26/PRE/2015-2017	Provision of Training Services on Audit Methodologies	Open
27.	OAG/B27/PRE/2015-2017	Provision of IT Audit Training Services	Open
28.	OAG/B28/PRE/2015-2017	Provision of Training Services on Procurement Matters	Open
29.	OAG/B29/PRE/2015-2017	Provision of Training Services on Public Finance Management (IPSAS & IFRS)	Open
30.	OAG/B30/PRE/2015-2017	Provision of Training Services on Performance Audit (VFM)	Open
31.	OAG/B31/PRE/2015-2017	Provision of Training Services on Forensic Audit	Open
32.	OAG/B32/PRE/2015-2017	Provision of Training Services on Safety & Health Management	Open
33.	OAG/B33/PRE/2015-2017	Provision of Insurance Services (Underwriters only)	Open
34.	OAG/B34/PRE/2015-2017	Provision of Auctioneering Services	Open
35.	OAG/B35/PRE/2015-2017	Provision of Event Management Services	Special Groups

CATEGORY C : CONSULTANCY SERVICES

S/NO.	REFERENCE NO.	ITEM DESCRIPTION	ELIGIBILITY
1.	OAG/C1/PRE/2015-2017	Provision of Consultancy on Change Management, Leadership, Team Building and other Management Programs	Open
2.	OAG/C2/PRE/2015-2017	Provision of Consultancy on Audit and Verification Services	Open
3.	OAG/C3/PRE/2015-2017	Provision of Consultancy on Audit and Environmental Waste Management Services	Open
4.	OAG/C4/PRE/2015-2017	Provision of other Audit Consultancies on (Energy , Infrastructure, Education Health etc)	Open
5.	OAG/C5/PRE/2015-2017	Provision of Consultancy on Public Relations and Communication Services	Open
6.	OAG/C6/PRE/2015-2017	Provision of Consultancy on Legal Services	Open
7.	OAG/C7/PRE/2015-2017	Provision of Consultancy on Estate Agency Services	Open
8.	OAG/C8/PRE/2015-2017	Provision of Consultancy on Human Resource Management Services	Open

2. Special Groups include **the Youth, Women and Persons with Disability who have been duly registered with the National Treasury (Directorate of Procurement) and they MUST show proof of registration by providing the certificate of registration.**
3. Pre-qualification documents containing detailed terms and conditions shall be downloaded from the **Office of the Auditor-General website www.kenao.go.ke** or **www.supplier.treasury.go.ke** free of charge.
4. Completed pre-qualification documents in plain sealed envelopes clearly indicating the title of the item and the Reference Number and addressed to;

The Auditor-General
Office of The Auditor-General
P.O. Box 30084-00100
NAIROBI

Should be deposited in the Tender Box situated at **8th Floor Anniversary Towers on or before 17th September, at 10.30 AM.**

5. Applications will be opened immediately thereafter, in the presence of candidates or their representatives who choose to attend the opening meeting, at the **Board Room on the 4th Floor of Anniversary Towers.**
6. The Pre-Qualification Category applied for **MUST** be clearly indicated on the envelope.
7. Firms which were pre-qualified for the 2014-2016 financial years need to apply for consideration in the **2016-2017** financial year.

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