



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

EXPRESSION OF INTEREST (EOI) ON ISO 27001 CERTIFICATION CONSULTANCY SERVICES

The Office of the Auditor-General (OAG) is an Independent Office established under Article 229 of the Constitution of Kenya. The Office is charged with the primary oversight role of ensuring accountability within the three arms of Government (the Legislature, the Judiciary and the Executive) as well as the Constitutional Commissions and Independent Offices and any entity that is funded from public funds.

TASK OVERVIEW

1.0 DESCRIPTION OF SERVICES

- 1.1 OAG runs a modern integrated Information and Communications Technology System supported by Microsoft, Oracle and Cisco among other technologies.
- 1.2 The Office of the Auditor General - Kenya (OAG - K) is looking forward to engage a Service Provider for providing Consultancy Service for ISO/IEC 27001:2013 preparation for Implementation and Certification for Office of the Auditor General's **ICT Directorate** at Anniversary Towers, Nairobi.
- 1.3 The aim of the ISO/IEC 27001: 2013 implementation is to allow the Office to:
 - a. Apply best practices in complying with information security legal, regulatory and contractual requirements.
 - b. Focus on reducing the risks for information that is valuable for the organization

- c. Provides a common goal towards information security
- d. Optimize operations within the organization because of clearly defined responsibilities and business processes
- e. Build a culture of security awareness in all business operations
- f. Improve organizational image through senior management commitment to the security of the organization, including client information.

QUALIFICATION AND REQUIREMENTS

Interested firms **MUST meet the conditions given in the table below to qualify for the next procurement processes.**

NO.	QUALIFICATION CRITERIA	MAXIMUM SCORES
1	Mandatory Requirement	
i.	Submit Certificate of Incorporation/Business registration Certificate	5
ii.	Submit Valid Tax Compliance Certificate	5
iii.	Submit Company/Business Profile	5
iv.	Proof of Physical Location (Attach current Lease Agreement, or Ownership certificate of premises)	5
2	RELEVANT EXPERIENCE	
	<p>1. Above Ten (10) years (from the day of registration) - 10 marks</p> <p>2. Five years – 10 Years - 5 Marks</p> <p>3. Below Five Years – 2 Marks</p> <p>(this will be pegged on the registration documentation)</p>	10
3	PROJECTS EXPERIENCE	
i	<p>Past Experience in Similar Assignment (Provide list of 3 Clients and Evidence of the engagement e.g LPO,LSO or Signed Contracts)</p> <p>a. Submission of 3 references and proof of engagements where the vendor has provided consultancy for ISO 27001. 60 Marks i.e 20 Marks for each</p> <p>b. Submission of 2 references and proof of engagements where the vendor has provided consultancy for ISO 27001. 40 Marks i.e 20 Marks for each</p>	60

	<p>c. Submission of 1 reference and proof of engagements where the vendor has provided consultancy for ISO 27001. 20 Marks</p> <p>d. Failure to Provide Reference – Zero marks</p>	
4	Quality Management	
	Proof of having Quality Management System (ISO Certification on Quality)	10
TOTAL		100
<p>Only bidders who score 70% and above will Qualify for the next stage of procurement processes.</p> <p>NB: Bidders who do not meet any of the mandatory requirements shall be discontinued from further evaluation on the other requirements.</p>		

Written Expression of Interest in plain sealed envelopes clearly marked with the **Consultancy Name & Reference No.** must be deposited in the **Tender Box located** in Office of the **Auditor-General, Offices, Anniversary Towers, 8th Floor** or addressed to:

The Auditor-General
Office of the Auditor-General
P.O. Box 30084-00100
NAIROBI, KENYA

so as to reach on or before **11:00AM 8TH March, 2018.**

The applications will be opened immediately thereafter, in the presence of candidates or their representatives who choose to attend the opening meeting, at the **Board Room on the 4th Floor of Anniversary Towers. Late submissions will be rejected.**



Office of the Auditor-General Kenya
@OAG_Kenya

