



# **OFFICE OF THE AUDITOR-GENERAL**

*Enhancing Accountability*

## **EXPRESSION OF INTEREST (EOI) IN PROVISION OF AUDIT CONSULTANCY SERVICES (OAG/EOI/01/2017- 2020)**

The Office of the Auditor-General (OAG) is an Independent Office established under Article 229 of the Constitution of Kenya. The Office is charged with the primary oversight role of ensuring accountability within the three arms of Government (the Legislature, the Judiciary and the Executive) as well as the Constitutional Commissions and Independent Offices and any entity that is funded from public funds.

### **TASK OVERVIEW**

The Office intends to outsource various services to audit firms to assist in undertaking various assignments from time to time. Such assignments shall include but not limited to the following:-

- 1) Carry out audit on activities / operations of various entities as will be required by the Auditor-General and as may be prescribed by the Office from time to time;
- 2) Recommend to the Auditor-General, where applicable, whether the financial statements are prepared, in all material respects, in accordance with the applicable financial reporting standards and frameworks, and whether the accompanying financial statements give a true and fair view of the financial position of the institution;
- 3) Undertake Performance Audit, Social Audit or any other relevant task to examine the economy, efficiency and effectiveness with which public money has been expended;
- 4) Undertake special audit(s) as may be determined by the Auditor-General from time to time;

- 5) Submit the relevant Audit Report(s) to the Auditor-General within the agreed timelines.

In this regard, the Office, in consultation with the Institute of Certified Public Accountants of Kenya (ICPAK) has developed a framework for outsourcing the said services and recommended categorization of firms along the following lines:

**Category A** - Firms with international networks and affiliations;

**Category B** - Firms with networks and affiliations within the East African Region;

**Category C** - Firms with Four (4No.) Partners and above;

**Category D** - Firms with Two to Three (2 – 3No.) Partners;

**Category E** - Sole practitioners.

The Office now invites qualified firms to express their interest in providing the above services. **No firm should express interest in more than two categories.**

## **QUALIFICATION AND REQUIREMENTS**

Interested firms **MUST**:

- a) Be in good standing with ICPAK and possess **a valid** annual licence;
- b) Submit certificate of partnership where applicable;
- c) Provide evidence of existence of network and affiliations where applicable;
- d) Submit **a valid** tax compliance certificate;
- e) Provide a statement of capability and experience in similar assignments as proof that they are qualified to perform the services. This includes submission of brief profiles, descriptions and short form CVs of relevant staff etc.
- f) Make a declaration that none of its partner(s) is an employee of Office of the Auditor-General.

Written Expression of Interest in plain sealed envelopes clearly marked with the **Consultancy Name & Reference No.** must be deposited in the **Tender Box located** in Office of the **Auditor-General, Offices, Anniversary Towers, 8th Floor** so as to be received on or before **10.00 AM**, local time on **20<sup>th</sup> September, 2017** or addressed to:

**The Auditor-General**  
**Office of the Auditor-General**  
**P.O. Box 30084-00100**  
**NAIROBI, KENYA**

The applications will be opened immediately thereafter, in the presence of candidates or their representatives who choose to attend the opening meeting, at the **Board Room on the 4<sup>th</sup> Floor of Anniversary Towers. Late submissions will be rejected.**

Firms which were previously shortlisted in (2015/2016 FY) should **re-apply** if still interested.



Office of the Auditor-General Kenya



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